



MACINTYRE ASSOCIATES



INTERIM SUPPORT

MacIntyre Associates has proven expertise in providing interim support and would welcome the opportunity to partner with you as your consultant firm.

Establish Goals and Timeframe

- Meet with appointing authority to identify immediate challenges, needs, and opportunities.
- Review mission statement.
- Establish goals, tasks, reporting structure and timeframe for interim staffing.
- Interim Roles for MacIntyre: Development, Grant-Writing, Volunteer Management, Marketing, and Government Relations.
- Meet with staff and board to introduce consultant and explain role and responsibilities.

Plan and Implementation

- Evaluate programs within the context of financial support, staffing capacity and board strength.
- Develop strategies to address challenges and opportunities in collaboration with board leadership and key staff.
- Create a work plan to accomplish goals that involves key players, tasks, timelines, and evaluation points.
- Implement plan working towards goals in agreed upon timeframe.
- Review progress regularly with board and leadership staff, revising work plan as needed.

Completion of Interim Support

- Design progressive exit strategy that may include a limited time retainer agreement.
- Produce final report as guide for continued efforts.

Partnering for Mission

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